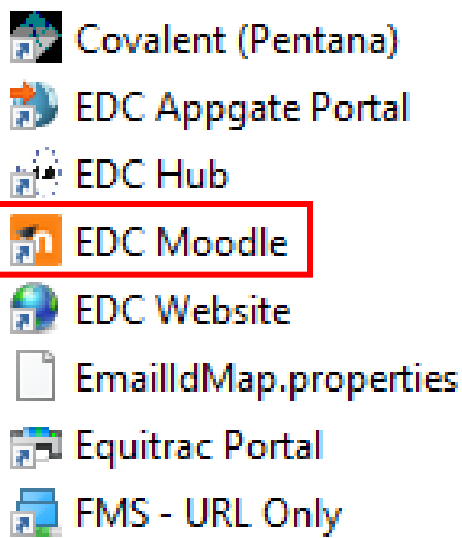
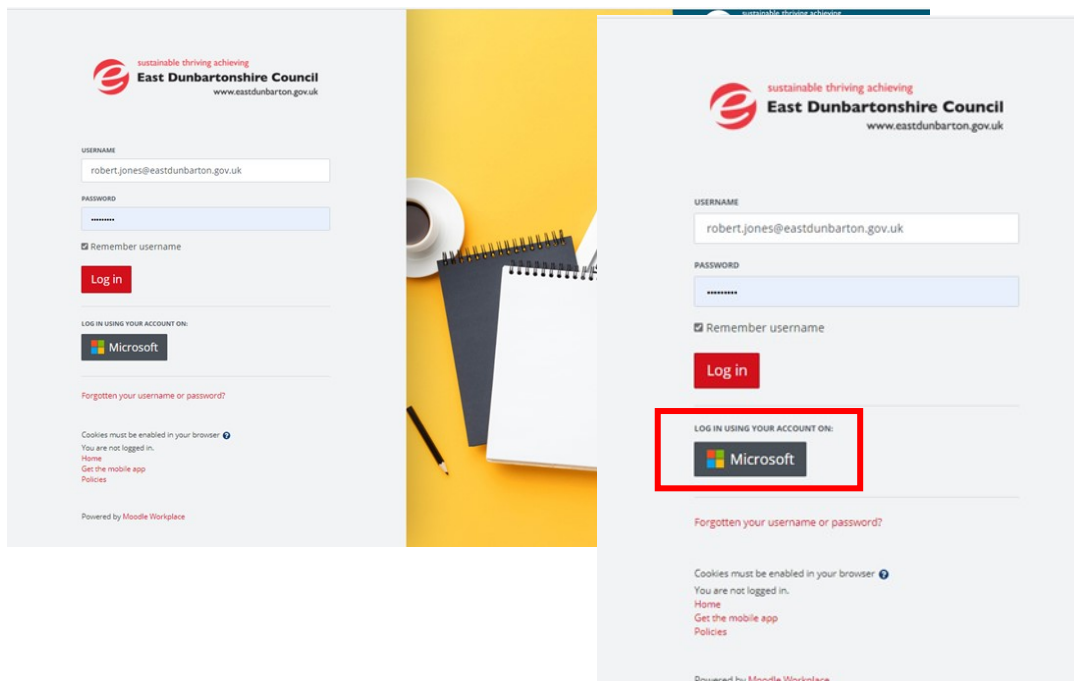


Logging Into EDC Moodle

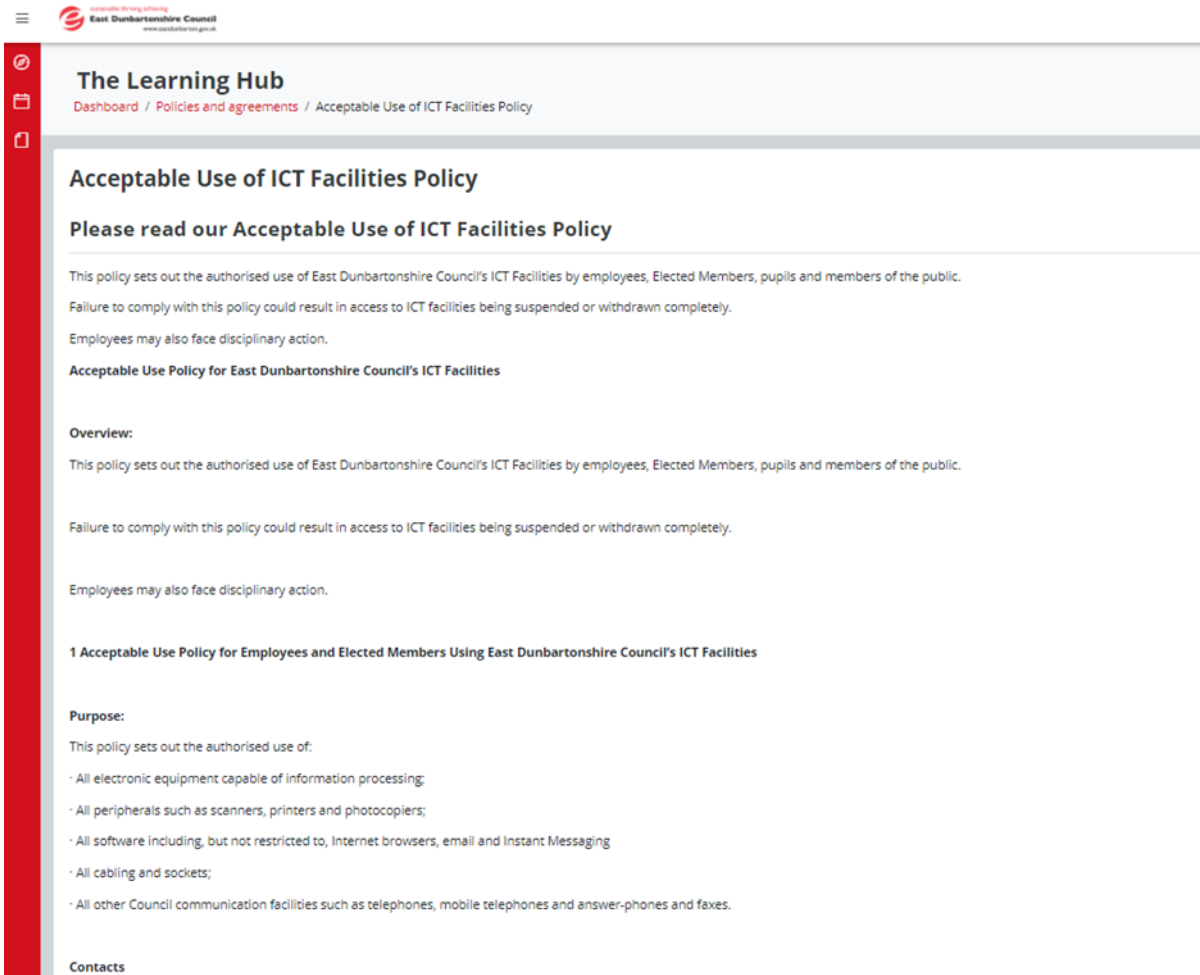
Once logged into your laptop/PC via your **Windows** account, you can open **EDC Moodle** from your **EDC Apps** folder.



The **EDC Moodle** login screen will open, click on the **Microsoft** button to log in to **EDC Moodle**.



On your initial login, the **EDC Acceptable Use of ICT Facilities Policy** page will be displayed.



The screenshot shows the 'The Learning Hub' dashboard. The breadcrumb trail is 'Dashboard / Policies and agreements / Acceptable Use of ICT Facilities Policy'. The main heading is 'Acceptable Use of ICT Facilities Policy'. Below this is a sub-heading 'Please read our Acceptable Use of ICT Facilities Policy'. The text states: 'This policy sets out the authorised use of East Dunbartonshire Council's ICT Facilities by employees, Elected Members, pupils and members of the public. Failure to comply with this policy could result in access to ICT facilities being suspended or withdrawn completely. Employees may also face disciplinary action.' Below this is a section titled 'Acceptable Use Policy for East Dunbartonshire Council's ICT Facilities'. Under 'Overview:', it repeats the same text. Then, under '1 Acceptable Use Policy for Employees and Elected Members Using East Dunbartonshire Council's ICT Facilities', there is a 'Purpose:' section which states: 'This policy sets out the authorised use of:' followed by a bulleted list: '· All electronic equipment capable of information processing;', '· All peripherals such as scanners, printers and photocopiers;', '· All software including, but not restricted to, Internet browsers, email and Instant Messaging', '· All cabling and sockets;', and '· All other Council communication facilities such as telephones, mobile telephones and answer-phones and faxes.'

The Learning Hub
Dashboard / Policies and agreements / Acceptable Use of ICT Facilities Policy

Acceptable Use of ICT Facilities Policy

Please read our Acceptable Use of ICT Facilities Policy

This policy sets out the authorised use of East Dunbartonshire Council's ICT Facilities by employees, Elected Members, pupils and members of the public. Failure to comply with this policy could result in access to ICT facilities being suspended or withdrawn completely. Employees may also face disciplinary action.

Acceptable Use Policy for East Dunbartonshire Council's ICT Facilities

Overview:

This policy sets out the authorised use of East Dunbartonshire Council's ICT Facilities by employees, Elected Members, pupils and members of the public. Failure to comply with this policy could result in access to ICT facilities being suspended or withdrawn completely. Employees may also face disciplinary action.

1 Acceptable Use Policy for Employees and Elected Members Using East Dunbartonshire Council's ICT Facilities

Purpose:

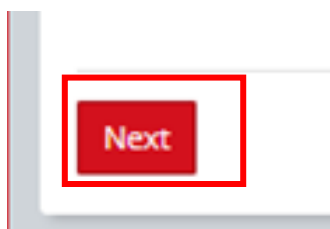
This policy sets out the authorised use of:

- All electronic equipment capable of information processing;
- All peripherals such as scanners, printers and photocopiers;
- All software including, but not restricted to, Internet browsers, email and Instant Messaging
- All cabling and sockets;
- All other Council communication facilities such as telephones, mobile telephones and answer-phones and faxes.

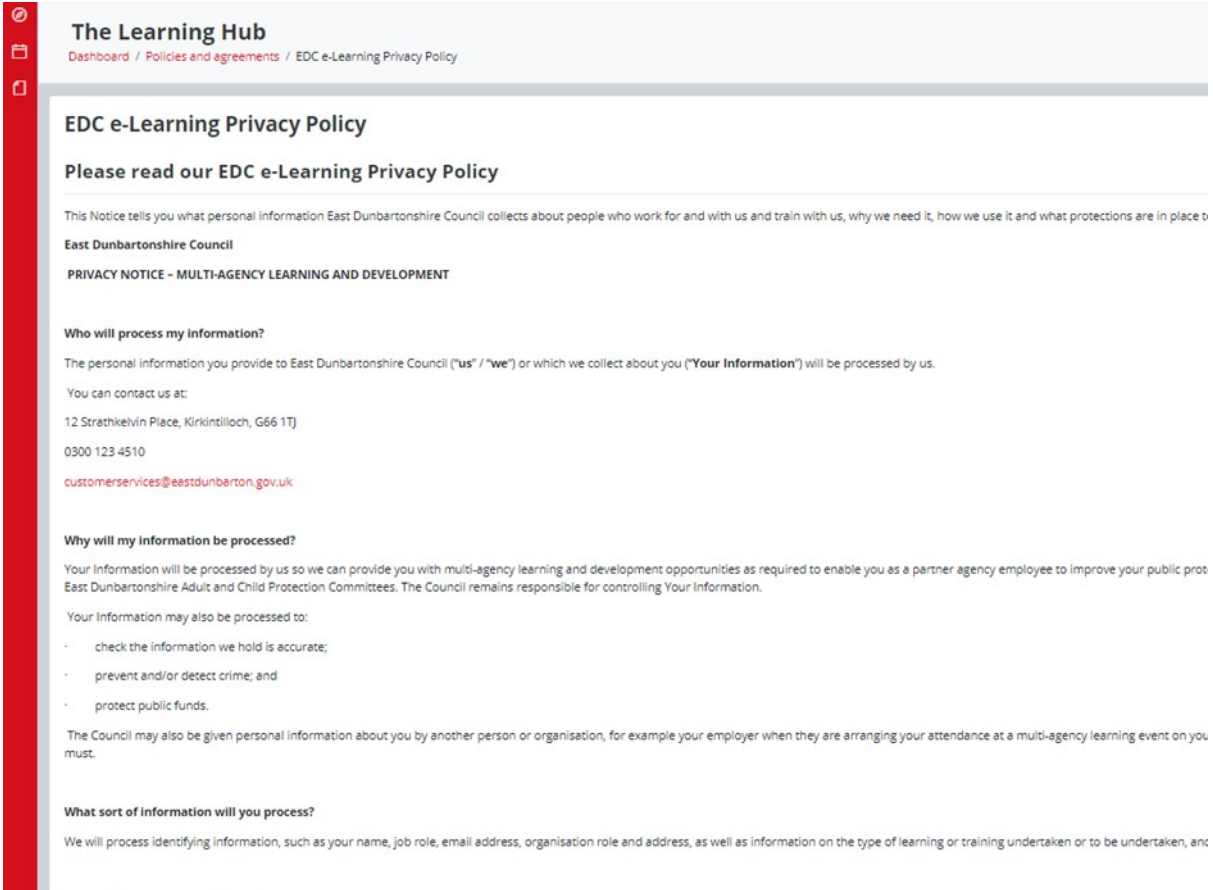
Contacts

Scroll down to read the policy.

Click **Next**.



The **EDC e-Learning Privacy Policy** page will be displayed.



The screenshot shows the 'The Learning Hub' dashboard. The breadcrumb trail is 'Dashboard / Policies and agreements / EDC e-Learning Privacy Policy'. The main heading is 'EDC e-Learning Privacy Policy'. Below it, a sub-heading reads 'Please read our EDC e-Learning Privacy Policy'. The text explains that the notice describes the personal information collected by East Dunbartonshire Council and how it is used. It identifies the council as the data controller and mentions the 'PRIVACY NOTICE - MULTI-AGENCY LEARNING AND DEVELOPMENT'. A section titled 'Who will process my information?' states that the council processes the information and provides contact details: 12 Strathkelvin Place, Kirkintilloch, G66 1TJ, 0300 123 4510, and customerservices@eastdunbarton.gov.uk. Another section, 'Why will my information be processed?', explains that the information is used to provide multi-agency learning opportunities and that the council remains responsible for controlling the information. A list of purposes includes checking accuracy, preventing crime, and protecting public funds. The final section, 'What sort of information will you process?', states that the council will process identifying information such as name, job role, email address, and address.

Scroll down to read the policy.

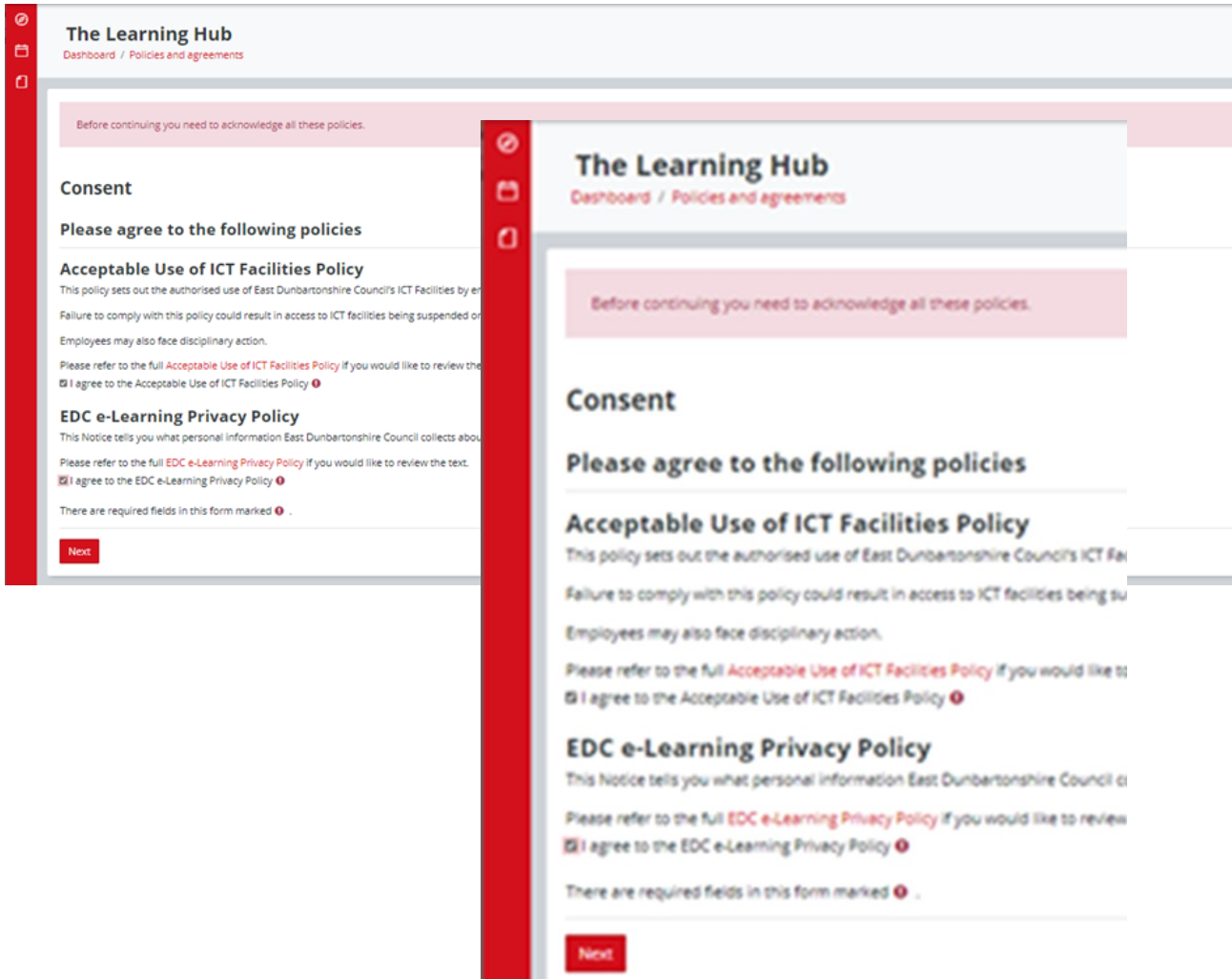
Click **Next**.



Next

Acknowledge both policies by ticking the **I agree** boxes under each policy.

Click **Next**.



The Learning Hub
Dashboard / Policies and agreements

Before continuing you need to acknowledge all these policies.

Consent

Please agree to the following policies

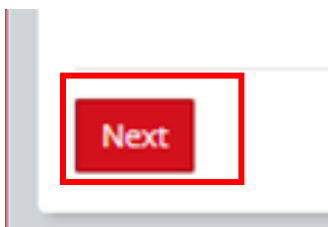
Acceptable Use of ICT Facilities Policy
This policy sets out the authorised use of East Dunbartonshire Council's ICT Facilities by employees. Failure to comply with this policy could result in access to ICT facilities being suspended or Employees may also face disciplinary action.
Please refer to the full [Acceptable Use of ICT Facilities Policy](#) if you would like to review the text.
☒ I agree to the Acceptable Use of ICT Facilities Policy

EDC e-Learning Privacy Policy
This Notice tells you what personal information East Dunbartonshire Council collects about you. Please refer to the full [EDC e-Learning Privacy Policy](#) if you would like to review the text.
☒ I agree to the EDC e-Learning Privacy Policy

There are required fields in this form marked *

Next

Click **Next**.



Next








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East Dunbartonshire Council

www.eastdunbarton.gov.uk

Your **EDC Moodle Dashboard** will be displayed.




Learning

Courses

Search

Course: WORKPLACE SKILLS - PERSONAL DEVELOPMENT


**Negotiation Skills**

Start date: 4/08/22

End date: Not set

Go to course

Course: HEALTH & SAFETY - CHEMICAL HAZARDS


**COSHH Refresher**

Start date: 22/07/22

End date: Not set

Go to course

Course: WORKPLACE SKILLS - MANAGEMENT & LEADERSHIP

**Working in Teams**

Start date: 3/08/22

End date: Not set

Go to course

Customise this page


Welcome

Welcome...

Welcome to your EDC Moodle Learning Hub, we hope you enjoy this opportunity to learn at your own pace.

Link to all courses currently available...

Please **CLICK HERE** to see what other courses are available for you...



More courses will be launched every few weeks, so watch this space...

Latest badges